



Application Received
 Date: _____
 Time: _____

INCOMPLETE/ILLEGIBLE INFORMATION WILL DELAY PROCESSING

PLEASE PRINT

Each adult (18 and older) must fill out a separate application unless assets and liabilities are jointly held

APPLICANT INFORMATION

Last	First	Middle	Maiden	SS#	DOB

NAMES OF OTHER OCCUPANTS THAT WILL LIVE IN THE HOME

Last	First	Middle	Maiden	Relationship

PRESENT OR LAST RESIDENCE

Address	Apt. #	City	State	Zip	Lease Dates
Own or Rent	Monthly Payment \$		Name of Mortgage or Landlord		
Contact Info			Reason for Leaving		

PREVIOUS RESIDENCE (IF MORE THAN TWO YEARS AGO)

Address	Apt. #	City	State	Zip	Lease Dates
Own or Rent	Monthly Payment		Name of Mortgage or Landlord		
Contact Info			Reason for Leaving		

PETS (Dogs, Cats, Fish, Birds, Reptiles, Rodents, etc)

Type	Breed	Size/Weight	Age	Gender



EMPLOYMENT VERIFICATION REQUIREMENTS:

MILITARY – Attach copy of latest leave & earnings statement and/or transfer orders.

SELF-EMPLOYED – Attach a copy of past year (one year) US Tax Form 1040 & Schedule C

HOURLY/WEEKLY EMPLOYEES – Attach copies of last years Form W-2 and current check stub

Applicant (s) shall provide, if necessary, a salary key or authorization code if verification it to be obtained via an automated employment and salary verification service. If employer refuses to verify applicant’s employment by phone, it shall become the responsibility of applicant to provide immediate written confirmation of such information.

PRESENT EMPLOYMENT

IF MILITARY – RANK/RATE	BRANCH	LENGTH OF SERVICE			
Employed by			Employment dates		
Business Address		City	State	Zip	Phone
Position	Salary \$	# of Hours per Week (IF HOURLY)			
Supervisor Name and Title			Phone # and Email Address		

PREVIOUS EMPLOYMENT (If with present employer less than one year)

Employed by			Employment dates		
Business Address		City	State	Zip	Phone
Position	Salary \$	# of Hours per Week (IF HOURLY)			
Supervisor Name and Title			Phone # and Email Address		

APPLICANT OTHER INCOME*

\$	Per	Source: Name/Contact #
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*Applicant need not disclose alimony, child support, or separate maintenance income or its source, unless applicant wishes is to be considered for the purpose of the application for tenancy.

FINANCIAL HISTORY

BANK REFERENCES

Bank Name	SAVINGS/CHECKING/OTHER	Account #	Current Balance



MONTHLY PAMENTS (Payments of 3 months or more duration, example – auto, mortgage, alimony, support, taxes, garnishments, contract purchases)

To	For	Balance	Monthly Payment \$

Has applicant ever filed for bankruptcy? _____ Date Filed _____ Date Granted _____ Where _____

Has applicant ever been evicted or had judgment issued against him/her? YES _____ NO _____

Are there any outstanding judgments against applicant? YES _____ NO _____

Has applicant had property foreclosed upon or given title or deed in lieu thereof in the past seven years? YES _____ NO _____

Is applicant party to a lawsuit: YES _____ NO _____

It applicant obligated to pay alimony, child support, or separate maintenance? YES _____ NO _____

It applicant a co-maker or endorser on a note for anyone? YES _____ NO _____

If applicant answered "YES" to any of the above questions, note explanation below:

ADDITIONAL INFORMATION

Number and description of automobiles, motorcycles, vans, trucks, trailers, campers, RV's, boats, commercial vehicles

Make	Model	Year	Color	State	License #

EMERGENCY CONTACT NOT LISTED ABOVE

NAME	PHONE	RELATIONSHIP	
ADDRESS	CITY	STATE	ZIP

I/WE represent that the premises shall not be used for any illegal or restricted purpose(s) and certify that the above information is true and complete to the best of my/our knowledge.

I/WE hereby authorize the person or firm to whom this application is made, any credit bureau or other investigative agency employed by such person, to investigate the references herein listed or statements or other data obtained from me or from any other person pertaining to my credit and financial responsibility.

 APPLICANT DATE

 CELL NUMBER EMAIL ADDRESS